



Caritas Computer Workshop

Unit 616, Chevalier Commercial Centre, No. 8 Wang Hoi Road, KLN Bay, KLN (Application & Repair)

Unit A, 4/F, Freder Centre, 62-68 Sung Wong Toi Road, To Kwa Wan, Kowloon (Donation & Data Erasure)

Tel: 2716 6875 Fax: 2716 6951 Website: <https://ccw.caritas.org.hk>

Email: ycscw@caritassws.org.hk WhatsApp: 55209507

職員專用	新 / 換 / 退 C	
	自 / 送	
	BY	#

「Caritas Computer Reuse Project」 Application Form (Individual)

(Valid Till : 31.12.2024)

1. Particulars of the Applicant (Compulsory)

Name in Chinese				Name in English			
Sex				Date of Birth			
HK Identity / Birth Certificate No.							
Telephone No.				Mobile No.			
Address	(Room/Flat)			(Floor)			(Block)
	(Name of Building/Estate)				(No. & Name of Street)		
Name of School	(For Student)				Class		

2. Particulars of Parent or Guardian (Only for applicant under 18)

Name in Chinese				Name in English			
HK Identity Card No.							

3. Particulars of Family (Compulsory)

No. of Family Members							
Subsidy / Allowance Currently Received	<input type="checkbox"/> CSSA	<input type="checkbox"/> Testbook Assistance	<input type="checkbox"/> Travel Subsidy	<input type="checkbox"/> Subsidy Scheme for Internet Access Charge			
	<input type="checkbox"/> Kindergarten Fee Remission	<input type="checkbox"/> Old Age Living Allowance	<input type="checkbox"/> Disability Allowance	<input type="checkbox"/> Community Care Fund			
	<input type="checkbox"/> Low-income Working Family Allowance	<input type="checkbox"/> Other (Please Specify) : _____					

4. Particulars of Referee

Name of Organization /Unit							
Name of Referee				Telephone No.			
Email				Fax No.			
Reason of Recommendation				Signature of Referee and Chop			

5. For Official Use Only

Signature and Date : (For Staff Only)				Application No. :			
---------------------------------------	--	--	--	-------------------	--	--	--

For the details and price of product , please refer to our "Product Catalogue" or Website: ccw.caritas.org.hk

*** All computers are pre-installed with Windows Operating System, Microsoft Office 2019 and Windows Defender Antivirus.

*** 12-month membership "Computer Repair Service" is included for all computers. Applicant must pick his or her computer products within 14 days.

*** To renew the expired membership, \$50 will be charged for another 12-month membership (Optional).

*** Each Applicant is entitled to apply either one desktop computer or one notebook.

*** In case the first choice is in shortage, we will automatically shift to the second choice.

Please fill in the preference : (Product code and Upgrade item)

Desktop Computer - Product Code :	(First Choice)	Windows	Price (Official Use Only)	
	(Second Choice)	Chinese/English		

Desktop Computer - Upgrade Options (Please ✓ the Appropriate box.)

Upgrade Options	Upgrade to 480GB SATA SSD (\$300)		Monitor/ Others	Upgrade Options	
	Upgrade to reused 16GB DDR4 Ram (\$200)			LCD Reduction (-\$50)	
	Install GT1030 Graphic Card (\$800)			Sole Purchase	
				Microsoft Office 2021 H & S (\$1200)	
				22" Mon (\$200)	

(Desktop Computer included LCD Monitor, Mouse and Keyboard)

Notebook - Product Code :	(First Choice)	Windows	Price (Official Use Only)	
	(Second Choice)	Chinese/English		

Notebook - Upgrade Options (Please ✓ the Appropriate box.)

Upgrade Options	Upgrade to 480GB SSD (\$300)		Brandnew Wireless Mouse (\$50)		Mouse (\$10)	
-----------------	------------------------------	--	--------------------------------	--	--------------	--

(Notebook included Battery and Power Supply)

Please ✓ the Appropriate box.

Delivery	by Computer Workshop (excluded outlying islands and restricted area), the date will be proposed.	\$60 / Set	<input type="checkbox"/>
	by Computer Workshop (excluded outlying islands and restricted area), the date will be proposed. (Minimum 3 sets) Location: NGO / School / Religious Bodies / Office of District Councillor	\$30 / Set	<input type="checkbox"/>
	Collect at Computer Workshop	\$0	<input type="checkbox"/>

- In accordance with the Personal Data (Privacy) Ordinance, I accept my personal data (Name, Telephone Number, Email address, Address) can be used by Caritas Computer Workshop for the purposes of communication.
- I have read and agree with the terms of "Caritas Computer Reuse Project" and "Repair Service".
- I hereby certify that the information provided in the application form is true and correct. I understand that if false information has been identified, application will be disqualified; the product issued which must be returned to the workshop and all the payment will not be refunded. I also understand that providing false information or false documents, shall be liable for the criminal offense.

*** Please read the above regulations carefully and ✓ if appropriate. ***

Name of Applicant

Signature of Applicant / Guardian
(Please read the above regulations carefully and ✓ if appropriate.)

Date